

# 1 Vacancy – Planning & Zoning Committee

1. Responsible for updating zoning ordinances in coordination the Master Plan, as determined by the City Council.
2. Responsible for updating the subdivision regulations as needed.
3. Verify all property owners and residents within 200 feet of the property for which change in zoning is proposed have been notified by City Staff.
4. Every five years, review all zoning regulations and propose in coordination with the City Staff to the City Council any needed changes resulting from the review.
5. Receive all requests for changes in zoning or variances from zoning regulations and make appropriate recommendations to the City Council.
6. Provide advice to City Staff and the public as needed to assist then in administration of the zoning or subdivision of property.
7. Be guided by the Master Plan in deliberation on proposals for change in zoning or subdivision regulations.
8. Review and propose action of City Council all proposals for subdividing property in the City and in the ETJ of the City.

Must be a resident of the City and have an unselfish interest in City affairs. This vacancy is for an unexpired term.